

**HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD
TECHNICIAN VACANCY ANNOUNCEMENT**

VACANCY ANNOUNCEMENT #

09-566

OPEN PERIOD:

11/05/2009 – 11/26/2009

JOB TITLE:

Safety Specialist

PAY GRADE AND SERIES:

GS-0018-09

PAY RANGE:

\$55,015 - \$71,520

POSITION LOCATION:

Camp Roberts, CA.

APPOINTMENT TYPE: PERMANENT - DUAL STATUS

PDCN #: 40003000

Security Clearance Required:

Secret

AREA OF CONSIDERATION: CURRENT CNG MEMBERS/TECHNICIAN

Military grade of E-6 through E-9; WO1 through WO5; or O-1 through O-4.

Compatible Military Grade Assignment: MOS OFF 01A; WO 011A; ENL immaterial with 6Q required.

Key Requirements:

THIS IS A PERMANENT POSITION

This position is located in the Army National Guard, STARC Headquarters, Aviation and Safety Office (Model A) / Safety and Occupational Health Office (Model B), Ground Safety Section. The purpose of this position is to provide assistance in implementing and administering the troop and operational safety support programs.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS authorized upon approval.

PAYMENT OF PERMANENT OF CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) may be authorized, subject to provisions of the Joint Travel Regulations and an agency determination that a PCS move is in the Government's interest

Position Requires Travel: Infrequent/Rare.

QUALIFICATIONS and EVALUATION:

General: Experience, education, and/or training which provided the candidate with a good understanding of administrative methods for accomplishing the work of an organization. This experience must reflect the ability to analyze problems, come up with practical solutions, and to communicate effectively with others.

Safety Specialist GS-0018-09: Must have 24 months of specialized experience conducting safety assurance visits of units during annual training, convoy, range and other related tactical operations; experience preparing training materials and conducted safety training classes, demonstrations, seminars, and pre-annual training briefs; experience observing working methods and recommending corrective measures to eliminate unsafe work practices; experience conducting surveys of indoor and outdoor ranges; experience assisting in the preparation of regulatory, quarterly and annual range safety reports.

KNOWLEDGES, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge of safety procedures, principles and methods necessary to independently perform a full range of duties in both industrial and tactical military operations in the detection and correction of unsafe conditions in vehicle maintenance shops, warehouses, offices and munitions/hazardous material handling areas.
2. Skill in determining unsafe acts during range operations, convoy movements, and other military unique tactical operations and to recommend corrective actions.
3. Knowledge of safety laws, regulations, policies, and procedures required to identify unsafe acts and working conditions.
4. Knowledge and skill necessary to evaluate and analyze safety standards and data such as accident frequency, casual factors, survey reports, tactical operations, and to determine effective countermeasure procedures.
5. Ability to prepare reports and establish policies.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: Two full academic years of graduate education, which is in safety and occupational health management or safety engineering, industrial engineering or directly related fields such as Industrial Hygiene, Fire Prevention Engineering or Industrial Psychology. Appropriate education and training other than that outlined above, such as military training programs, will be credited on a month for month basis.

COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment or a current resume.
2. Attach any required documents (see Required Documents below).
3. Submit application package to the California National Guard – HRO Office via email at NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment or current resume (mandatory)
- Transcripts, if applicable
- Miscellaneous Items (i.e., Flight Records, Bar Certification), if applicable
- SF-50/DD214 (Current or Former Competitive Employees, VEOA Eligible), if applicable
- SF 181, Ethnicity and Race Identification Form (optional)

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

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